

Board Members Present: Matt Frahm; Ellen Polimeni, Alice Haskins; Josh Maxwell; Mary Beer; Sam Casella; Bob Green; Chris Lavin; Nate Lawrence; Phil Povero; Colin Pritchard; Jim Ritts; Bob Zimmerman

Staff Present: Tracey Dello Stritto

The meeting was held via Zoom.

The Meeting was called to order at 3:05 p.m. by Board Chair Matt Frahm.

Minutes: Chris moved, and Colin seconded a motion to accept the January 2021 minutes as written. The motion passed.

Financials: Tracey presented the January 2021 financials. There is limited deficit due to quarterly billing, but programs are within parameters and doing ok financially.

The auditors want to start their review March 29, 2021. Ellen made a **motion** that the Board approve the Auditor Engagement Letter, providing a contract with the EFPR Group, LLP at a cost of \$5,600. Bob Green seconded the motion, which passed unanimously.

It was noted that we will need to issue an RFP for audit services for fiscal year 2022 as this is the third year we have contracted with the EFPR Group, LLP.

Our payroll company applied for a cash withholding refund under the CARES Act. The amount of the refund for FICA is \$53,873.91. Tracey questioned how the money should be allocated – returned to each program or held by The Partnership as a cash reserve. Tracey was directed to get a breakdown of how much each program had contributed, but the Board indicated it would be beneficial to reserve the money.

Round 2 of the Payroll Protection Plan funding in the amount of \$79,100 has been received and has been deposited in a separate account. The application for forgiveness of Round 1 funding of \$86,900 has been submitted.

Programs: Tracey provided program updates.

Youth Court: Referrals have picked up. Courtrooms are starting to reopen. Interviews for a new Raise the Age Coordinator are going well, with 6 finalists to consider.

Youth Clubhouse: February has been quieter. Wednesday and Friday homework hours remain open. Grant proposals are in to The United Way, Wyckoff Foundation and Feinbloom Supporting Foundation.

Community Support Center: Shawna has reduced her hours. A decision is pending regarding additional staff. A special support group is being offered to persons who lost family to COVID. Grant proposals are in process.

Substance Abuse Prevention Coalition: A proposal to change the name recommended by the Coalition was rejected by the Board. Funding for per diem staff will expire in April/May. Evalumetrics Research is conducting a survey in 6 Ontario County schools. Grant applications for this program are in to United Way. Requesting funding from Constellation Brands was considered, but not embraced due to the

company support for the cannabis industry. Overdose deaths are up again this year. The coalition needs more active members.

Interns: Two interns are working with The Partnership this semester.

Resolution: Mary moved, seconded by Sam, that The Partnership write a letter opposing the legalization of recreational marijuana. The letter will list all Board members. The motion carried unanimously.

Human Resources Committee Report: The New York State Paid Sick Leave Act is required, with accrual retroactive to September 2020. The law requires that time be accrued by calendar year and be calculated for both full time and part time employees. Bob Green made a motion, seconded by Jim, that the board approve the Human Resource Committee recommendation that the accrual rate basis is 1 hour of leave time for every 30 hours worked, that leave can be taken in ½ hour increments, and that hours roll over, but are not paid out when employment ends.

Fundraising Committee Report: The Golf Tournament will be held on Monday, August 2nd, with registration at 9 am and tee time starting at 10 am. Sponsorship packets are available. Board members are encouraged to reach out to potential sponsors and enter information on Google.Docs. Board members are also encouraged to provide items for the silent auction, with an emphasis on supporting local restaurants. There will be a 50/50 raffle. The event will accommodate 32-34 foursomes.

On a motion by Sam, seconded by Chris, the meeting was adjourned at 4:26 pm.

Respectfully submitted,

Alice Haskins

Alice Haskins, Board Secretary